

Annual Report

Judge Kathryn J. DuFour Law Library

The Catholic University of America

Academic Year
2000 — 2001



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APPENDIX A

APPENDIX B

I. INTRODUCTION

This is the annual report for the Judge Kathryn J. DuFour Law Library for the year 2000/2001. During the past year the collection budget increased to \$2,500,000 and the library's hard copy collection approached 200,000 volumes. The microfiche collection increased to 882,000 pieces or 147,000 volume equivalents for a grand total of 347,000 volumes and volume equivalents within the library.

The Reference staff faithfully fulfilled their responsibilities by assisting students and faculty with a wide variety of substantive and procedural legal questions. Patrons continue to request numerous government documents and expanded cataloging has made using the government documents collection much easier. The number of electronic resources available to researchers has also been increased.

The Circulation staff added another professional librarian position through the promotion of its circulation manager, Dawn Sobol, to Interlibrary Loan/Circulation Librarian. The circulation staff continues to carry on a sizable interlibrary loan business. This year the staff also focused on making faculty examinations electronically available. This was a time consuming process, but it was completed efficiently and students are most appreciative.

Mary Strouse joined the Technical Services staff in October 2000 as its new Head, as well as Associate Librarian. Several other technicians earned their M.S.L.S. degree and moved on so there are new faces in the Department. Upgrading equipment in anticipation of upgrading to Millennium library software continued to occupy the attention of staff.

Media Services staff outfitted a "smart" classroom with the most advanced teaching technology available and supervised the installation of a permanent sound system in the atrium.

Lastly, the library staff increased in number through the creation of the new position of Computer Services Librarian, Xin Wang.

II. STATISTICS IN BRIEF 2000 – 2001

- Increased the number of unique serial titles to 5,334 (as of 7/1/01).
- Added 9,000 hard copy and microform equivalent volumes to the collection, raising the total volume count to approximately 347,000 volumes.
- Borrowed some 689 items for patrons and loaned 993 items to other libraries during the last reporting period.
- Taught two sections Advanced Legal Research.
- Increased the monograph and serial budget to \$1,060,000.
- Implemented three modules of Innopac: Interlibrary Loan, Electronic Reserves and Exams and Millennium Circulation
- Added six new electronic research resources to the library's web page.
- Installed a 19+ loud speaker sound system to the Atrium and adjoining classroom hallway.
- Replaced more than 30 computers in the student computer labs and elsewhere in the library.
- Checked out 10,751 books and other materials to students, faculty and others between July 2000 and June 2001.
- Logged 22,738 Lexis/Westlaw hours during the last reporting period.

III. SERVICES

A. Public Services

1. *Staffing*

Two major changes in the Public Services Department were the promotion of circulation manager Dawn Sobol to Interlibrary Loan/Circulation Librarian and the departure of long-time reference librarians Yvette Brown and Diana Botluk. Dawn Sobol joined the library staff in 1998 to work in the Circulation Department while she pursued a M.S.L.S. Completing her degree in December 2000, she accepted a newly created full-time librarian position as Interlibrary Loan/Circulation Librarian.

After six years at the Columbus School of Law, Yvette Brown decided to pursue new opportunities at the U.S. Treasury Department in their Legislative Policy Analysis Division. Diana Botluk, completing almost 16 years on the library staff, decided to move into teaching full-time and accepted a position on the law school Lawyering Skills Faculty.

Several Evening Reference Librarians have also resigned. Justin Murray, full and part-time librarian for more than 8 years left in fall 2000 as did newcomer, Bill McGee. Mary Strouse, Associate Director and Head of Technical Services volunteered to fill part of the evening reference staff gap.

Lastly, new Graduate Librarian Preprofessional (GLP) Angela Bellardini replaced Judy Capurso who left in 2000 for a position with the District of Columbia Government.

2. *Reference and Research*

In order to better track faculty research requests, Patrick Petit, Head of Public Services, developed a tracking system into which all reference librarians enter telephone and e-mail requests for research assistance. A brief description of the project, the project's due date and whether it has been completed is also recorded. The log is checked daily. A sampling of the faculty requests during the past year reveals that they asked for information on:

- Custody of Refugee Children
- Children's Health Care Rights
- Vatican Treaties
- History of Clinical Education
- Falun Gong
- Prejudgment and Garnishment Statutes
- Executions
- Predatory Lending Practices
- Bankruptcy Reform 2000
- 1900 Law School Degree Requirements
- U.S. Civil Rights
- Evangelium Vitae

3. Circulation Activity

The circulation of books, reserve materials, exams, videos and other such materials is an extremely time-consuming operation of the Public Services Department. During 2000/2001 the combined team of Frances Brillantine, Dawn Sobol and Angela Bellardini circulated some 10,751 items. They were asked to borrow 794 items for faculty and students, securing 689 through interlibrary loan, ranking us 51st in borrowing materials among law school libraries. Likewise, law schools and universities across the country sent 1699 requests to our library to borrow items of which 993 were filled, ranking us 36th in lending among reporting institutions during the last reporting period.

4. Public Services Automation

The major automation development in the Public Services Department was “better computer support”, the result of adding the new library position of Computer Services Librarian. In February, Xin Wang joined the staff as the first librarian in this position. Having a Computer Services Librarian has resulted in rapid installation of new equipment, faster equipment servicing and help with a variety of other staff and patron automation issues. One of the first changes that Xin helped initiate in Public Services was the addition of new computers and printers in the OPAC area for students to access the Internet on an express basis. This installation has proven to be timely and popular. During the past year, the circulation staff has scanned into the Innopac system all faculty exams. This process has made all exams from 1993 forward available through the Internet.

5. Publications

The Public Services Department commenced work on preparing library guides for using online web services. These online services are listed on the library’s web page. An introduction to these services is often necessary, or simple instruction on their use required because each of the vendors uses slightly different software. These guides will also be available electronically on the library’s web page. The reference staff also posted two bibliographies on the library wet site: ***International Humanitarian Law: Peacekeeping: A Bibliographic Guide*** and another on ***Constitutions***.

6. Teaching

Director Steve Margeton taught Advanced Legal Research for the second time in the fall 2000. Professor Margeton developed a PowerPoint presentation to enhance lectures. Reference Librarians Pat Petit and Diana Botluk taught Advanced Legal Research for the third time during the spring semester 2001. This year the class was held in the newest “smart classroom”, room 307. This classroom enabled Pat Petit and Diana Botluk to demonstrate more easily how technology interfaces with legal research. Both librarians also used PowerPoint extensively. In addition to the regularly scheduled research courses, the reference librarians also taught individual research classes covering: Military Law, products liability, finding law in the District of Columbia, legislative history, and basic legal research for Canon lawyers.

B. Technical Services

1. Staffing

The major change in staffing in the Technical Services Department was the arrival of Mary Strouse in October 2000. Mary took over the management of the department as Head of Technical Services. Mary came to the DuFour library from Howard University Law Library where she was cataloger. Mary's M.S.L.S. is from the University of Washington. She has extensive experience with Innopac and has made presentations on the use of Innopac at national law librarian meetings.

Although the staff was sorry to see Marian Taliaferro leave her government documents position, all were pleased that she accepted a position on campus as the librarian in the Nursing Library. Replacing Marian as Government Documents Assistant is Dominick Lombardo.

GLPs (library science scholarship students) continue to rotate through the department. The two positions in Technical Services are filled currently by Tracy Woodard (Serials Assistant) and Pamela Chambliss (Processing Assistant).

2. COLUMBO

The library's integrated library system, Columbo, continued to operate with little difficulty. In order to implement the new Millennium software most efficiently, it was determined that several Technical Services computers had to be replaced and that all of the computers required loading a completely clean version of Windows 98, rather than an upgrade from Windows 95 to Windows 98 with a patch. Xin Wang, the new Computer Services Librarian accomplished these changes quickly.

3. Serials

The library reported receiving 5,708 serial subscriptions on the 2000 ABA survey. This ranks the library 43rd among ABA accredited law schools. In terms of unique serial titles, the library received 5,413, again ranking the library 43rd. Serials include journals, newsletters, court reports, looseleaf services, newspapers and government serial titles received through the Federal Depository Program.

Perhaps the most important change to serials was the full implementation of the Marcive government cataloging system. Marcive supplies cataloging of all government documents and government serials. The library currently receives about 13.6% of all government documents available. Each month Marcive notifies the acquisitions department by e-mail that approximately 250 new bibliographic records are ready to be loaded into the law school catalog. Many of these records are new serial records or revised serial cataloging.

4. Microforms

Two major microform collections were added during the 2000/2001 academic year. The first is early state attorneys general reports and opinions, which completes the library's collection of this title. The second is a retrospective collection of Martindale-Hubble Law Directory, which will be delivered in segments as each unit is microfilmed. The library also purchased two microfiche cabinets and two microfilm cabinets during the year. Lastly, the library has recently received complete cataloging records of the ABA historical microfiche collection, which it hopes to load into its online catalog soon to make the ABA materials more accessible.

5. Collection Development

The Staff began a complete review of the collection development policies during winter 2001 with the intention of streamlining them and bringing policies more closely into alignment with changes taking place. A new, short practical guide to subject collecting was developed to help with the day-to-day selection process. Foreign law collecting policies were also reviewed and plans made for developing modest collections on a number of countries for which there is law school faculty and student interest.

C. Automation Services

1. Staff

In February 2001 the library finally achieved a long sought goal of employing a Computer Services Librarian when Xin Wang joined the staff. Xin comes to the library with considerable experience in computer hardware and software, as well as web design. He was quickly put to work reorganizing procedures in the three computer labs, replacing staff hardware, arranging for network access at library carrels and a variety of other tasks. A Computer Services Librarian should greatly improve the library's overall computer operation

2. Hardware and Software

The library continues to replace computer lab and staff computers on a quasi-regular schedule. This year the library purchased more than 30 computers to upgrade aging equipment, with the largest number going to the labs for student use. Other computers went to the circulation staff for installation at the circulation counter where replacement equipment was required to implement Millennium circulation software. The technical services staff received new 17" monitors and the Reference Department, new printers. In addition, a Kurzweil audio reading system for the sight impaired (with an accompanying new computer) was installed in a study room nearest the library's main entrance.

3. Computer Labs

The changes to the computer labs were few, although the addition of 28 new Celeron computers in January 2001 was greatly appreciated by students. Five Imacs were also purchased during the year and eventually installed on the fourth floor. With the relocation of the Imacs to

the fourth floor, the main computer lab became an all IBM compatible shop with 17 computers for student training and word processing. Security software was also installed on lab machines.

4. Lexis and Westlaw

Both Westlaw and Lexis continue to emphasize using the web version of their respective products. To that end each company has arranged for separate high-speed access to their online services. The installation and continuing operation of these lines has been less successful than we had hoped, but all lines appear to be working properly at the present time.

5. Web Access

The library's web page continues to evolve. Mary Strouse, Pat Petit and Frances Brillantine have met regularly to plan new features and debate the overall success of the web page. The most useful feature added during the preceding year has been central access to all of the library's web based subscription databases which include *Lexis-Nexis*, *Westlaw*, *TWEN (The West Education Network)*, *Loislaw*, *CALI*, *UN Treaty Collection*, *Index to Foreign Legal Periodicals*, *Index to Legal Periodicals*, *Legaltrac*, *UN Documents*, *Congressional Universe*, *Indexmaster*, *CCH Internet Research Network*, *Pike & Fischer Communication Regulations*, and *Pike & Fischer Internet Law & Regulation*. The great benefit of having them all on our web page is publicity for the databases, which were often overlooked in the past.

A second web page feature, which has proven to be very useful, is the library's "interactive" *acquisition list* which permits 1) searching through the new acquisitions list by keyword to find new items on a particular topic, and 2) direct connection to the actual record in the online catalog.

D. Media Services

1. Staffing

During academic year 2000/2001 Greg Stack, Director of Media ably fulfilled all requests for media setups in classrooms, courtrooms, atrium and auditorium events. However, Greg notes that it has become increasingly difficult to cover all events with typical student helpers who are less experienced and sometimes timid when faced with an array of media technology. Because of the increased activity and the lack of more knowledgeable students, the library has requested that a new position of audiovisual coordinator be created to assist Greg on a full-time basis. This position is awaiting approval of the Provost.

2. Major Equipment Installations

The Media Services Department, in cooperation with the faculty technology committee undertook two major media projects during the preceding year. First, the long-awaited atrium sound system was finally completed in June. The sound system installation turned out to be quite complex because of requirements to zone individual areas for sound reinforcement, and technology which incorporates multiple wall-mounted touch panels. The system also includes provisions for CD and audiotape playback, direct feed from electronic musical instruments, and multiple microphone connections based on the type of function being held in the atrium.

The second installation was the configuration of room 307 as a “smart classroom” with a “smart podium.” The podium includes a computer, an LCD projector, a camera, two LCD monitors, CD and DVD drives, and room lighting controls, all of which are connected to a mobile AMX touch screen panel. It truly is a state-of-the-art facility.

During fall 2000 the library purchased a Policom teleconferencing system to enable the law school to begin distance education in cooperation with Florida State University Law School. In addition to the unit, Media Services installed three ISDN telephone lines to act as the teleconferencing carrier. During the fall 2001 it is anticipated that the University’s Internet 2 service may be able to replace the ISDN lines.

IV. GIFTS AND DONATIONS

During the academic year 2000-2001, the library received several monetary gifts and book donations. These include:

Donor	Gift (books)
Rev. David Granfield, O.S.B.	53 volumes of the Bureau of National Affairs, Inc.'s Criminal Law Reporter.
Prof. Michael F. Noone	Several volumes on Tokyo War Crimes and Military History.
Prof. George P. Smith II	Several volumes on Health Law, Bioethics, and a collection of volumes which includes titles on Environmental Law, Land Use, Legal and Social Philosophy and the like.
Christopher R. Bjornson	24 Bar Review related titles.

V. EQUIPMENT ADDED

- Policom distance education camera system
- "Smart Podium" and "Smart Classroom" equipment (Classroom 307)
- Overhead LCD projector and VCR (Conference Room 312D)
- Atrium sound system
- Microfiche/film cabinets (four)
- Compaq Celeron student computers (28 – labs and fourth floor)
- 8 HP printers (Assorted models – both networked and non-networked)
- Marcive indexing software for government documents cataloging
- Innopac unlimited web licenses for unlimited access over the Internet to the online catalog
- Pentium III and Kurzweil (sight-impaired) reading software
- Hubs for the connection of 160 carrels on the second and fourth floor

VI. STAFF MEMBERS

A. Degrees

Administration

Name	Degree	
Stephen Margeton - Director The Catholic University of America, Washington, D.C.	M.S.L.S.	1973
National Law Center George Washington University Washington, D.C.	J.D.	1970
Mount St. Mary's College Emmitsburg, MD	A.B.	1967
Judy Ann Blower - Secretary to Director The Catholic University Of America Washington, D.C.	B.A.	In progress
Notre Dame Secretarial School Montreal, Quebec	Exec. Sec.	1959

Public Services

Patrick Petit - Associate Director & Head Of Public Services The Catholic University of America Washington, D.C.	J.D.	1978
University of Maryland College Park, MD	M.L.S.	1973
Illinois Benedictine College Lisle, Illinois	B.A.	1966
Diana Botluk – Reference Librarian The Catholic University of America Washington, D.C.	J.D.	1984
University of Delaware Newark, DE	B.A.	1981

Name	Degree	
Yvette Brown – Reference Librarian		
University of Maryland College Park, MD	M.L.S.	1991
University of Texas School of Law Austin, TX	J.D.	1988
University of Texas School of Law Austin, TX	B.A.	1985
Frances Brillantine – Head Access Services		
The Catholic University of America Washington, D.C.	M.S.L.S.	1992
George Mason University Fairfax, VA	B.A.	1990
Dawn Sobol – Interlibrary Loan/Circulation Librarian		
The Catholic University of America Washington, D.C.	M.S.L.S.	2000
George Mason University Arlington, VA	B.A.	1982
Angela Bellardini – Circlation Assistant (GLP)		
The Catholic University of America Washington, D.C.	M.S.L.S.	In progress
State University of New York at Oswego Oswego, N.Y.	B.A.	1995

Media Services

Name		Degree
Greg Stack – Director Media Services		
The Catholic University of America Washington, D.C.	M.S.L.S.	Course work completed 1995
New York University New York, NY	M.P.S.	1992
Syracuse University Syracuse, NY	B.S.	1983

Computer Services Librarian

Xin Wang – Computer Services Librarian		
Kent State University Kent, OH	M.S.L.S.	1992
Kent State University Kent, OH	M. Edu.	1991
Kent State University Kent, OH	M. Music	1989
Shenyang Conservatory of Music Shenyang, China	B.A.	1982

Technical Services

Mary Strouse – Associate Director & Head of Technical Services		
University of Illinois at Urbana-Champaign Urbana, IL	M.S.L.I.S.	1997
University of Washington Seattle, WA	B.A.	1993
J. Sargeant Reynolds Comm. Coll. Richmond, Va.	A.S.	1980

Name	Degree	
Michael Smith – Cataloging Librarian		
The Catholic University of America Washington, D.C.	M.S.L.S.	2000
University of Maryland College Park, MD	B.A.	1995
Pamela Denise Chambliss – Cataloging Assistant (GLP)		
The Catholic University of America Washington, D.C.	M.S.L.S.	In progress
University of Baltimore Law School Baltimore, MD	J.D.	1997
Howard University Washington, D.C.	B.A.	1994
York Business Institute Landover, MD	A.A.	1989
Debra Middleton – Serials Assistant		
University of the District of Columbia Washington, D.C.	B.S.	1997
University of the District of Columbia Washington, D.C.	A.A.	1995
Bell Business (Word Processing Course) Washington, D.C.	Certif.	1986
Reference Collections Library of Congress Washington, D.C.	Certif.	1985
Howard University Washington, D.C.	Phys. Therapy	1976/78

Name	Degree	
Tracy Woodard – Serials Assistant (GLP)		
The Catholic University of America Washington, D.C.	M.S.L.S.	In progress
Rhode Island College Providence, R.I.	B.A.	1999
Lynn Monkres – Government Documents/Acquisitions		
Librarian		
The Catholic University of America Washington D.C.	M.S.L.S.	1994
The Catholic University of America Washington, D.C.	D.M.A.	1991
Central State University Edmond, OK	Teacher Certif.	1977/79
University of Oklahoma Norman, OK	M. Mus.	1976
Vanderbilt University Nashville, TN	B.S.	1973
Rachel Hewett-Beah – Acquisitions Assistant		
The Catholic University of America Washington, D.C.	M.S.L.S.	In progress
The Catholic University of America Washington, D.C.	M.A.	2000
Huntington College Huntington, IN	B.A.	1989

Name	Degree	
Dominick Lombardo – Government Documents Assistant		
The Catholic University of America Washington, D.C.	Ph.D. (Politics)	In progress
The Catholic University of America Washington, D.C.	M.A.	1999
Brooklyn College, City University of New York Brooklyn, N.Y.	M.F.A.	1995
Brooklyn College, City University of New York Brooklyn, N.Y.	B.A.	1992

Part-Time Evening Reference Librarians

Linda Baltrusch – Part-Time Evening Reference Librarian		
The Catholic University of America Washington, D.C.	M.S.L.S.	1993
George Mason University Arlington, A	B.S.	1986
Sandy Brewer – Part-Time Evening Reference Librarian		
The Catholic University of America Washington, D.C.	M.S.L.S.	1997
Georgia State University College of Law Atlanta, GA	J.D.	1991
The University of Virginia Charlottesville, VA	B.A.	1988

Name	Degree	
Tanya Brown – Part-Time Evening Reference Librarian		
University of Maryland College Park, MD	M.L.S.	In progress
Howard University School of Law Washington, D.C.	J.D.	1998
Pace University White Plains, NY	B.S.	1995
Justin Murray – Part-Time Evening Reference Librarian		
The Catholic University of America Washington, D.C.	M.S.L.S.	1996
University of New Hampshire Durham, New Hampshire	B.A.	1988
Susan Sallaway – Part-Time Evening Reference Librarian		
The Catholic University of America Washington, D.C.	M.S.L.S.	1994
University of Albany Albany, NY	B.A.	1979

Part-Time Cataloger

Dorothy Taybron – Part-Time Cataloger		
The Catholic University of America Washington, D.C.	M.S.L.S.	Course work completed 1982
University of the District of Columbia Washington, D.C.	B.A.	1976
U.S. Library of Congress Washington, D.C.	Certificate – Intermediate Cataloging	1974

B. Staff Changes During 2000-2001

1. Additions

Bellardini, Angela	GLP-Circulation Assistant	9/15/00
Chambliss, Pamela Denise	GLP-Cataloging Assistant	9/17/00
Lombardo, Dominick	Processing Assistant	10/26/00
Strouse, Mary M.	Associate Director and Head of Technical Services	10/23/00
Wang, Xin	Computer Services Librarian	2/5/2001

2. Departures

Botluk, Diana	Reference Librarian	6/30/01
Brown, Yvette	Reference Librarian	5/3/01
Justin Murray	Evening Reference Librarian	9/2000
Bill McGee	Evening Reference Librarian	9/2000

2. Promotions

Dawn Sobol	To Interlibrary Loan/Circulation Librarian	2/2001
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C. Teaching and Presentations by Librarians

Steve Margeton

Taught (439) Advanced Legal Research (fall 2000).

Diana Botluk

Taught Advanced Legal Research (440) with Patrick Petit (spring 2001).

Taught Access to Legal Information, University of Maryland, College of Library & Information Services, Fall 2000.

Instructor for Law & Government Resources, Web Finding Tools, Web Evaluations, GPO Access and Legislative History for CAPCON Library Network Consortium (Washington, D.C.).

Instructor for Legal Research at Metropolitan College, The Catholic University of America (spring 2000).

Yvette Brown

Made legal research presentations in Lawyering Skills classes and to students in Columbus Community Legal Services Clinic.

Patrick Petit

Taught (440) Advanced Legal Research (spring 2001) with Diana Botluk.

Lectured on communications law research at the Federal Communications Bar Association's seminar: Communications Law 101: A Practitioner's Primer. October 19-20, 2000.

Made legal research presentations to students in Lawyering Skills classes, and to classes on Cannon Law, Military Law, Products Liability Seminar classes, to the staff of the law journals and to the library staff.

Mary Strouse

Co-presenter, "Using OCLC CatME in Innovative Libraries: Why and How" at 2nd Annual Mid-Atlantic Innovative Users Group Conference (Washington, D.C., October 2000).

Co-presenter, "Improving Productivity with OCLC CatME", a program jointly sponsored by Maryland Library Association and the Chinese American Library Association, Mid-Atlantic chapter. (Columbia, MD. April 2000).

Moderator, "What you don't know CAN hurt you: Essential Technical Services Knowledge for Public Services Librarians" at New Realities, New Roles, the 2001 Annual Meeting of the American Association of Law Libraries (Minneapolis, MN July 2001)

D. Professional Activity and Publications

1. *Appointments*

Stephen Margeton

ABA Site Inspection Team for DePaul University Law School – March 2001

Faculty Budget Committee

Faculty Lectures/Special Events Committee

Faculty Task Force on the LL.M. Program

Faculty Task Force on Scholarship

Faculty Technology Committee

Mary Strouse

Functional Expert for OPAC, Webpac and Gateway issues,

Innovative Users Group Enhancements Committee (2001)

Vice-Chair/Chair Elect, Innovative Law Users Group (2001-2002)

Frances Brillantine

Chaired the Elections Committee, Law Librarians' Society of Washington, DC, 2000-2001.

Member, Membership Committee, Mid-Atlantic Innovative Users' Group, 2000.

Member, Program Committee, Mid-Atlantic Innovative User's Group, 2000.

Patrick Petit

Faculty Curriculum Committee

Member, Advisory Board, Pike and Fisher Publishing Company

Member, Curriculum Committee, Columbus School of Law

Member, Advisory Committee on the Legal Assistant Program, Metropolitan College, The Catholic University of America

Lynn Monkres

Staff Advisory Council, The Catholic University of America, 1996-2001, President, 1997-98

Elected Treasurer, Academic Special Interest Section, Law Librarians' Society of The District of Columbia, 2001-2002.

Greg Stack

Faculty Technology Committee

Xin Wang

Faculty Technology Committee

2. Programs Attended

Steve Margeton

Attended the American Association of Law Libraries Annual Meeting in Philadelphia (July 2000).

Attended the Association of American Law Schools Annual Meeting in San Francisco (January 2001).

Frances Brillantine

Attended the American Association of Law Libraries Annual Meeting in Philadelphia (July 2000).

Attended the Mid-Atlantic Innovative Users' Group Annual Meeting in Washington, (October 2000).

Attended the Innovative Interfaces, Inc. Users' Group Annual Conference in Santa Clara, California (May 2001).

Diana Botluk

Attended the American Association of Law Libraries Annual Meeting in Philadelphia (July 2000).

Guest Speaker, LegalTech, New York, N.Y., September 2000.

Yvette Brown

Attended the American Association of Law Libraries Annual Meeting in Philadelphia (July 2000)

Mary Strouse

Attended the American Association of Law Libraries Annual Meeting in Philadelphia (July 2000).

Attended the Innovative Interfaces, Inc. Users' Group Annual Conference in Santa Clara, California (May 2001).

Lynn Monkres

Federal Depository Libraries Annual Conference, October 2000.

Innovative Interfaces Users Group Mid-Atlantic Meeting, October 2000.

Patrick Petit

Attended CALI Conference in Chicago (June 2000).

Attended the American Association of Law Libraries Annual Meeting in Philadelphia (July 2000).

Michael Smith

Attended the American Association of Law Libraries Annual Meeting in Philadelphia (July 2000).

Xin Wang

Attended Computers in Libraries 2001 in Washington, D.C. (March 2001).

Attended CALI Conference in Boston (June 2001).

Greg Stack

Attended CALI Conference in Boston (June 2001)

3. Research and Writing

Stephen G. Margeton

ABA Site Inspection Team Report for DePaul University Law School (not published).

Patrick Petit

“Bibliography of Recent Books in Communications Law.” *CommLaw Conspectus* (winter 2000): 165.

“Bibliography of Recent Books in Communications Law.” *CommLaw Conspectus* 8, (summer 2000): 349.

“Current Bibliography.” *Communications Lawyer* 18, (fall 2000): 37-39.

“Current Bibliography.” *Communications Lawyer* 19, (spring 2001): 39-40.

Diana Botluk

The Legal List: Research on the Internet, Rochester, N.Y.:West Group, 2000

“Mining Deeper Into the Invisible Web”, *LLRX.com*, <http://www.llrx.com/features/mining.htm>, November 15, 2000

“Update to Search Engines Compared”, *LLRX.com*, <http://www.llrx.com/features/engine3.htm>, July 15, 2000

Michael Smith

Second author, “The CORC Experience: Survey of Founding Libraries,” to appear in a forthcoming issue of *OCLC Systems and Services*.

VII. GOALS FOR ACADEMIC YEAR 2001/ 2002

The goals for 2001/2002 include further implementation of Innopac's Millennium software. During 2000/2001 Millennium Circulation was brought up. During the coming year the staff plans to implement Millennium Serials and Millennium Acquisitions.

The Reference staff plans to complete its hiring process during summer 2001 to become fully staffed before academic classes begin in the fall. The Reference Staff also plans to create more guides to library services and for specialized research.

The Circulation staff will work to smooth out any glitches with Millennium Circulation and began adding electronic course materials to the online system.

The Computer Services Librarian plans to help incoming first year student acclimate themselves to using the law school network through library carrels and help with upgrading the library's web page.

Media Services will be creating a smart podium for classroom 213, and, perhaps, one more smart classroom facility, as well as hiring the new audiovisual coordinator. All in all the next year will be very busy for the staff.