

Annual Report

Judge Kathryn J. DuFour Law Library

The Catholic University of America

Academic Year
1995 — 1998



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I. INTRODUCTION

This document is a combined annual report for the past three years of the Judge Kathryn J. DuFour Law Library. It covers the period from the summer of 1995 through the spring of 1998. These years were years of growth in the staff and collection, the completion of projects which were initiated soon after the building was occupied, and professional writing and teaching.

Library projects included the merging of stored duplicate and new materials into the collection. Most of the volumes had been stored in the parking garage for more than two years. The staff grew in technical services and the media department with the hiring of a Director of Media Services, the creation of student positions in media services, and the addition of a third Graduate Library Preprofessional technician. The library media department also purchased an extensive array of equipment to serve the library and the law school.

During these three years,, the Reference Department finally realized its aspiration of staffing Sunday evening reference service with professional librarians. The Circulation Department introduced automated circulation of books and reserve materials. The Computer lab was also upgraded and web access to Columbo, the library's online card catalog, was initiated.

To refresh the building after four years of occupancy, refinishing work was undertaken on more visibly damaged woodwork and many areas of the library were repainted. The Technical Services Department added additional shelving and completely reorganized their work area.

A particular highlight of this period was the January 1997 Association of American Law Schools' reception. All of the staff worked hard to prepare the library for the hundreds of visiting law faculty and librarians who attended this gala.

II. STATISTICS IN BRIEF

- Added our third Graduate Library Preprofessional (GLP) Student as a Serials Assistant in Technical Services. Since 1994 six GLPs have been employed in the DuFour Law Library, each of whom has graduated from the School of Library and Information Science and moved on to professional positions elsewhere.
- Cataloged approximately 8,600 new monographs, serials, audio visuals, microforms and software titles during the three years.
- Received 131,198+ pieces of microfiche, adding approximately

21,866+ volumes to the collection.

- Increased the collection over the past three years from approximately 252,000 to more than 300,000 volumes and volume equivalents.
- Received more than 1,000 gift volumes and volume equivalents for the library collection.
- Completed library bar coding of the collection during the summer of 1995.
- Increased books and serial holdings to approximately 5,200 titles.
- Increased books and serial budget from \$650,000.00 in 1995 to \$840,000.00 in 1998.
- Raised library operating budget to more than \$2,000,000.
- Added high speed data lines for Westlaw and Lexis.
- In each of the three years, borrowed an average of 557 books and journal articles for faculty and students, and, lent an

average of 780 items.

- Serviced more than 1,000 requests for audio and video taping of classroom and Moot Court trial practice sessions each of the three past years.

III. SERVICES

A. Public Services

1. Staffing

Although the Reference staff has not requested any new reference librarian positions, it has extended evening reference hours on Sunday evenings. Six part-time reference librarians share staffing the library reference desk during evening hours and rotate along with the regular library reference staff on weekends. Three graduate library preprofessionals have rotated through the library circulation desk since 1995. On a sad note, the library staff grieved the death of part-time evening reference librarian Alan Fulton in January of 1996.

2. Reference and Research

Interesting questions and projects continued coming to the Reference Department during the past three years. A representative sample of topics researched would include treaties between Israel and the Vatican, U.S. military mobilization, bankruptcy, family law, and churches and taxes.

Likewise, queries were fielded on the Appeals Chamber of the International Criminal Tribunal for the former Yugoslavia, insanity tests in Massachusetts, free trade and loss of jobs, ABA ethics opinions, organ transplants, Namibian law, the Catholic school system in New York City, same-sex marriage bills and the Israeli-Palestinian peace process.

3. Public Services Automation

The library Reference Department installed two reference computers during this period, one of which is connected to the law school network. The second PC is a standalone machine for CD-ROM applications. In 1997 a 14-drive CD-ROM tower was purchased and connected to the network. In 1998 the library migrated to using web-based indexes to access CIS Congressional hearings, prints and reports, the U.N. Documents Index and the Current Legal Resources Index._

4. Exhibits

Reference Librarians Pat Petit and Karen Hinson, as well as Circulation Librarian Frances Brillantine, prepared several exhibits during this period. They included displays on Associate Justice Hugo Black, African-Americans in baseball; women in baseball, and baseball media advertising; 50th Anniversary Jackie Robinson; 75th Anniversary of the

formation of the Negro league; early radio advertising; and Nancy Drew, Girl Detective.

5. Publications

and teaching

Faculty Bibliography

Single bibliographies

Single instructions

B. Technical Services

1. Staffing

There have been many staff changes during the past three years, as employees complete their M.L.S. degrees at the CUA School of Library and Information Services and move into professional jobs. An important staff addition was the creation of a second Graduate Library Preprofessional (GLP) position, the Serials Assistant. With the employment of this GLP, the library has been able to claim missing periodicals on a regular basis and to complete its backlog of its binding.

2. COLUMBO

COLUMBO continues to churn along with little or no

maintenance. In 1996 our first new software release (10) was loaded; and in 1997 release 11 was installed. COLUMBO hardware is now six years old and due for replacement. The library will request funds to purchase a new DEC ALPHA computer during the spring of 1999. Release 11 was the last release that the current hardware can support.

3. Cataloging

During the past three years Tech Services has added approximately 2200 titles each year to the system. Catalogers have also downloaded records for military law, Cannon law, and Natives of North America collections which have been cataloged as part of the major microform master cataloging project. A second part-time cataloger has worked in the area of gift volumes and government documents in the department since 1996 to increase cataloging output. During the summer of 1998 the INNOPAC web pack was added to the system; this permits users to search COLUMBO from the Internet.

4. Serials

Cleaning up serial catalog records continues. By the end of academic year 1997-98 there should be approximately 5,200 serials in COLUMBO and 1,200 government serials in a

separate PARADOX database management system. Both the cataloger and the government documents processing assistant have been transferring records from PARADOX to COLUMBO in order to ensure that all government titles will eventually be available on COLUMBO.

5. Microforms

The library continues to increase its microform collection. Between 1995 and 1998 the library added approximately 125,000 microfiche units equal to 20,000 volumes. CIS Congressional hearings (1830-1969) represent the majority of the microfiche added. Other materials include U.S. territorial microfiche collection, a Cannon law collection, and a U.N. treaties _____.

6. Collection Development

The library is in its third year of using the Blackwell North American (BNA) approval plan for university press publications. Under this plan, based on a specific library profile, approximately 250 titles are sent automatically to the library. BNA also sends slips of trade publisher books which are routed through the librarians. An additional 250 titles are purchased in this manner. This method of

selecting treatises has greatly invigorated the treatise collection. Purchases from private collections and donations have also helped expand the title coverage and subject areas of the law library.

In 1996, 240 titles were purchased from a private collector of constitutional and religious law books. During the same year, a large donation of international materials came to the library from the Alexandria Bar Library. The library continues to be indebted to the law library of Arnold and Porter of Washington, D.C. which has donated countless titles which they no longer require.

IV. AUTOMATION

1. Computer Labs

The Circulation staff has extended Computer Lab "help desk" coverage during the past three years by hiring students to work during the evenings, Saturdays and Sundays. In the fall of 1996 the large and small labs were converted to 486 machines and internet access was added to the menus. By the summer of 1998 both labs will feature Pentium model computers.

2. Lexis and Westlaw

In order to facilitate training on Westlaw, and to provide

better overall student and faculty access to the Westlaw system, a high speed data line was installed during the winter of 1997. The line permits more than 50 simultaneous searchers to dial Westlaw at one time. A similar high speed data line for Lexis followed in March 1998.

The library was informed during the winter of 1997 that terminals previously lent by Lexis would be turned over to the school. Similarly, in July of 1997 Westlaw turned over its equipment and responsibility for equipment maintenance to the law school. However, both companies agreed to support equipment and supplies for high speed printing for the foreseeable future.

3. Web Access

In the fall of 1997, Computer Services began a student test of web access from library carrels by both wireless modem and hard wire modem connection. Ten students were issued access privileges under each system for the academic year in order to investigate the best approach to providing online services in the library. The results will be analyzed during the summer of 1998.

4. Bar coding

After several years of laborious bar coding, the library completed the application of bar codes to all its journals,

treatises and reporters, and implemented automated circulation in January of 1996. A six month grace period was initiated before charging book fines and recalling materials. Overall it has been a successful implementation, and has resulted in better control over all library materials.

V. MEDIA

1. Director of Media Services

Greg Stack was hired in September of 1995 to become Director of Media Services. Mr. Stack came to CUA with significant expertise and experience in media services. Greg's first project was to outfit the Media Department with appropriate equipment to support conferences and classroom work.

2. Major Installations

In the spring of 1996, audio equipment was installed in Classrooms 204 and 205. During the summer of 1996 two satellite dishes were installed on the law school roof -- one dish for commercial television service and the second dish (C/KU band) for educational television. Also, during the summer of 1996, a simple video post production system was purchased and installed in the Media Center.

During March of 1997, a full array of media equipment was

installed in Classroom 213. This included sound amplification, video projection and video recording. Satellite TV reception and Internet services are also available in this, as well as all other classrooms.

3. Trial Courtroom

The most complicated media installation was undertaken in the Haislip Courtroom. During the summer of 1997 Greg oversaw the installation of a voice-activated video recording system for both the Courtroom and the adjoining Jury Room. Throughout the fall, Greg trained trial instructors in the use of the system.

4. Classrooms and Video Information Systems

During the summer of 1998, Classrooms 211, 307 and 311 received lapel microphone amplification systems and provisions for permanent audio recording. After extensive testing, a new windows-based video information system was introduced during the summer of 1998. Also during this period, _____

VI. GIFTS AND DONATIONS

During the academic years 1995-98 the library received several monetary gifts and book donations. These include:

A donation of 143 law books from Julie Raines.

Gifts amounting to \$150.00 toward the William J. Howder Memorial Fund from Murray Howder.

Gifts amounting to \$1,500.00 from the Washington law firm of Arnold & Porter.

A donation of American Bar Association Labor Lawyer and Proceedings of the section on Labor from Mr. A. E. Lawson.

A donation of approximately 200 titles of treatises and journals on international law topics from The Alexandria Law Library.

A donation of 113 volumes of the Supreme Court Reporter and 86 volumes of the Tax Court of the United States Reports from Bennett Boskey.

A gift of \$1,500.00 from Paul J. McGarvey, Esquire.

A donation of Department of State Bulletins on microfilm from 1963 to 1981 from Air Transport Association of America.

A donation of Polish law books from Mrs. Louise Kenney.

A donation of 35 labor law books from John Fenton.

A donation of 12 videotapes entitled "Visions of Excellence" produced in partnership with Lawyers Cooperative Publishing from the American Inns of Court.

A donation of \$100.00 from Don Henke in remembrance of James Connelly of Congressional Information Service.

A donation of law books from Mr. Gerald Flood of the U.S. Catholic Conference.

A donation of the District of Columbia Code.

A donation of a complete set of U.S. Statutes-at-Large.

A donation of a complete set of Federal Digests.

A donation of Collier on Bankruptcy 14th Edition.

VII. EQUIPMENT ADDED

Panasonic Camcorder

IBM Thinkpad

Sony Microphone, Deluxe Lecturn

Portable sound system including dual cassette decks, CD player, etc.

Pro-100 Timer for Courtroom

Color monitors & accessories

Panasonic Proedit package

Projection Screens

Six Sony Player/Recorders

Panasonic camera system

Digital Video Mixer & Video Title Maker

Sharp Plain Paper Facsimile

Display Table

Panasonic Stereo TV

S-VHS Video Recorder

Two Sharp copiers

Panasonic 20" Stereo TV's

14-Bay CD Tower

Two Kodak Ektagraphic slide projectors

37" Mitsubishi monitor and VCR monitor cart

8 microfiche cabinets

Additional Haworth workstation system pieces
Five Compaq 17" monitors
25" Lectern, 32" custom electric floor lectern
Eight Macintosh Computers
Twenty-seven Compaq Deskpro Pentiums
Five HP Laserjet 5N printers
Innopac battery backup
Estey shelving
Toshiba laptop

VIII. STAFF MEMBERS

A. Education

	<u>Degree</u>	
<u>Stephen Margeton - Director</u>		
The Catholic University of America, Washington, D.C.	M.S.L.S.	1973
National Law Center George Washington University Washington, D.C.	J.D.	1970
Mount St. Mary's College Emmitsburg, MD	A.B.	1967
<u>Bernice Olszowka - Secretary to Director</u>		
Erie Business College Erie, PA	Exec. Sec.	1955
<u>Patrick Petit - Associate Director & Head of Public Services</u>		
The Catholic University of America Washington, D.C.	J.D.	1978
University of Maryland College Park, MD	M.L.S.	1973
Illinois Benedictine College Lisle, Illinois	B.A.	1966
<u>Christine Korytnyk Dulaney - Associate Director & Head of Technical Services</u>		
University of Virginia Charlottesville, VA	M.A. Eng.	1987
University of Chicago Chicago, IL	M.A. Lib.	1985
University of New York at Buffalo Buffalo, NY	B.A.	1983
<u>Diana Botluk - Reference Librarian</u>		
The Catholic University of America	J.D.	1984

Washington, D.C.

University of Delaware Newark, DE	B.A.	1981
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Yvette Brown - Reference Librarian

University of Maryland College Park, MD	M.L.S.	1991
University of Texas School of Law Austin, TX	J.D.	1988
University of Texas Austin Austin, TX	B.A.	1985

Lynn Monkres - Government Documents/Acquisitions Librarian

The Catholic University of America Washington, D.C.	M.S.L.S.	1994
The Catholic University of America Washington, D.C.	D.M.A.	1991
Central State University Edmond, OK	Teacher Certif.	1977/79
University of Oklahoma Norman, OK	M. Mus.	1976
Vanderbilt University Nashville, TN	B.S.	1973

Frances Brillantine - Circulation Librarian

The Catholic University of America Washington, D.C.	M.S.L.S.	1992
George Mason University Fairfax, VA	B.A.	1990

Penny Zhao - Cataloger

Kent State University Kent, Ohio	M.L.S.	1991
Kent State University Kent, Ohio	M.A.	1989
Institute of International Relations Beijing, China	B.A.	1987

Debra Middleton - Serials Assistant

University of the District of Columbia	B.S.	1997
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Washington, D.C.	A.A.	1995
Bell Business (Word Processing Course) Washington, D.C.	Lib.Media Tech. Certif.	1986
Reference Collections Library of Congress	Certif.	1985
Howard University Washington, D.C.	Phys. Therapy	1976/78
<u>Greg Stack - Audio/Visual Media Manager</u>		
New York University New York, NY	M.P.S.	1992
Syracuse University Syracuse, NY	B.S.	1983
<u>Jeannine Coscia - Serials Assistant (GLP)</u>		
Catholic University Washington, D.C.	M.S.L.S. (in progress)	
University of Chicago Chicago, IL	B.A.	1989
<u>Jennifer Miller - Processing Assistant</u>		
Catholic University Washington, D.C.	M.S.L.S. (in progress)	
University of New Mexico Albuquerque, New Mexico	M.A.	1994
University of New Mexico Albuquerque, New Mexico	B.A.	1992
<u>Rachel Hewett-Beah - Acquisitions Assistant</u>		
Catholic University Washington, D.C.	M.A. (in progress)	
Huntington College Huntington, IN	B.A.	1989
<u>Leo Hirrel - Cataloging Assistant (GLP)</u>		
Catholic University Washington, D.C.	M.S.L.S. (in progress)	
University of Virginia Charlottesville, VA	Ph.D.	1989

University of Virginia Charlottesville, VA	M.A.	1981
Loyola College Baltimore, MD	B.A.	1974

Dawn Sobol - Circulation Manager

Catholic University Washington, D.C.	M.S.L.S.	(in progress)
George Mason University Arlington, VA	B.A.	1982

Judith Capurso - Circulation Assistant (GLP)

Catholic University Washington, D.C.	M.S.L.S.	(in progress)
Queens College	B.A.	1972

Linda Baltrusch - Part Time Evening Reference Librarian

Catholic University Washington, D.C.	M.S.L.S.	1993
George Mason University Arlington, VA	B.S.	1986

Theresa Burress - Part-Time Evening Reference Librarian

University of Maryland College Park, MD	M.L.S.	1996
Florida State University Tallahassee, FL	B.A.	1992

Karen Hinson - Part-Time Evening Reference Librarian
- Part-time Archivist/Exhibits Coordinator

Rutgers-The State University New Brunswick, NJ	M.L.S.	1985
University of Delaware Newark, DE	B.A.	1981

Rachel Jones - Part-Time Evening Reference Librarian

Catholic University Washington, D.C.	M.S.L.S.	1987
Grove City College Grove City, PA	B.A.	1981

Matthew Mahaffie - Part-Time Evening Reference Librarian

The Catholic University of America Washington, D.C.	M.S.L.S. (in progress)
The Catholic University of America Washington, D.C.	J.D. 1991
George Washington University Washington, D.C.	B.A. 1986

Suzanne Mucklow - Part-Time Evening Reference Librarian

Catholic University of America Washington, D.C.	J.D. (in progress)
Catholic University of America Washington, D.C.	M.S.L.S. 1997
Florida State University Tallahassee, FL	B.A. 1988

Justin Murray - Part-Time Evening Reference Librarian

The Catholic University of America Washington, D.C.	M.S.L.S. (in progress)
University of New Hampshire Durham, New Hampshire	B.A. 1988

Susan Sallaway - Part-Time Evening Reference Librarian

The Catholic University of America Washington, D.C. 20064	M.S.L.S. 1994
University of Albany Albany, NY	B.A. 1979

B. Staff Changes During 1995-98

1. Additions

Linda Baltrusch, Part-Time Evening Ref. Librarian
(2/97)
 Leslie Broughton, Circulation Assistant (GLP) (9/96)
 Theresa Burress, Part-Time Evening Ref. Librarian
(11/96)
 Judith Capurso, Circulation Assistant (GLP) (12/97)
 Jeannine Coscia, Serials Assistant (GLP) (1/97)
 Giselle Foss, Cataloging Assistant (GLP) (9/96)
 Rachel Hewett-Beah, Acquisitions Assistant (9/97)
 Leo Hirrel, Cataloging Assistant (1/98)
 Rachel Jones, Part-Time Evening Ref. Librarian
(1/97)

Matthew Mahaffie, Part-Time Evening Ref. Librarian
(4/97)
Jennifer Miller, Processing Assistant (9/96)
Suzanne Mucklow, Evening Ref. Librarian (1/96)
Justin Murray, Evening Ref. Librarian (2/96)
Dawn Sobol, Circulation Manager (5/97)
Greg Stack, Audio/Visual Media Manager (9/95)

2. Departures

Catherine Agresta, Acquisitions Assistant (8/97)
Leslie Broughton, Circulation Assistant (GLP) 9/97)
Theresa Burress, Part-Time Evening Reference Librarian
(6/98)
Jeannine Coscia, Serials Assistant (GLP) (6/98)
Elizabeth Fogarty, Cataloging Assistant (GLP) (6/96)
Giselle Foss, Cataloging Assistant (GLP) (1/98)
Alan Fulton, Part-Time Evening Reference Librarian
(Died 2/96)
Matthew Mahaffie, Circulation Manager (4/97)
Jennifer Miller, Processing Assistant (7/98)
Justin Murray, Processing Assistant (1/96)
Bernice Olszowka, Secretary to Law Library Director (7/98)
Jim Roscher - Part-Time Evening Reference Librarian
(10/95)
Silke Sahl - Part-Time Evening Reference Librarian
(12/95)
Margaret Snow, Circulation Assistant (GLP) (7/96)
Barbara Sullivan, Part-Time Evening Reference Librarian
3/96)

3. Promotions

Greg Stack - from Media Manager to Director of Media Services

C. Teaching by Librarians

Patrick Petit

Taught classes in legislative history, computer-assisted legal research, Internet legal research, and legal practice materials in the Lawyering Skills Program.

Taught classes in research in legal ethics in the Professional Responsibility course.

Taught classes in research techniques in seminars in products liability and terrorism.

Taught class on Internet legal research for class in the Canon Law Department.

Diana Botluk

Taught classes on Techniques of Legal Research, Online Legal Resources and Advanced Legal Research at the University of Maryland (1996, 1997 and 1998)

Guest Instructor, Legislative History Research, Department of Justice, Washington, D.C. (June 1997 and July 1998)

Guest Instructor, Law Resources on the Web and Government Resources on the Web and Search Engines, CAPCON Library Network, Washington, D.C. (ongoing)

Guest Instructor, Law Resources on the Web, United States Information Agency, Washington, D.C. (January 1997 and June 1998)

Yvette Brown

George Washington University Legal Assistant Program
Instructor Substantive Law, Washington, D.C., 5/95-8/97

University of Maryland Paralegal Studies Program
Paralegal Studies Program Instructor, College Park, MD, 1/97-
Present
Consumer Protection Law, 1/97-8/97
Techniques of Legal Research, 1/98-Present

Co-Speaker, DC Bar Program, "Everything You Need to Know About Securities Law Research But Never Learned in Law School" (June 1996)

Co-Speaker, DC Bar Program, "Getting the Work Done as Promised" (Oct. 1996)

D. Professional Activity and Publications

1. Appointments

Stephen Margeton

President - Law Librarians' Society of Washington, D.C., 1996-97

Faculty Appointments & Promotions Committee

Faculty Budget Committee

Faculty Lectures/Special Events Committee

Faculty Copyright Policy Committee

Faculty Interior Decorations Committee

Faculty Curriculum Committee Task Force on Advanced Legal
Research - Chair

Faculty Appointments & Promotions Ad Hoc-CAP/Curriculum Committee
_____ - Chair

Patrick Petit

Member, Advisory Board, Pike and Fisher Publishing Company

Member, Curriculum Committee, Columbus School of Law

Member, Advisory Committee on the Legal Assistant Program,
Metropolitan College, The Catholic University of America

Lecturer, Legal Education Institute, United States Department of
Justice

Lecturer, Paralegal Program, University College, University of
Maryland

Christine Korytnyk Dulaney

Yvette Brown

Member, Executive Board of the Law Librarians' Society of Washington, D.C. (1995-1997)

Penny Zhao

Panel of LLSDC Leadership Roundtable at Kirkpatrick & Lockhart (1998)

Hosted LLSDC Academic SIS Brown Bag Lunch: "Publishing as an Aspect of Career Development" at George Washington University Law Library (1998)

Hosted LLSDC Academic SIS Annual Picnic at the Catholic University Law School (1997)

Lynn Monkres

Staff Advisory Council (SAC) of The Catholic University of America: member, 1996-97, Chairperson, 1997-98

Member, AALL and LLSDC, 1996-1998

2. Programs Attended

Steve Margeton

Attended the American Association of Law Libraries Annual Meeting in Baltimore (July 1997)

Attended the Association of American Law School Annual Meeting in Washington, D.C. (January 1997)

Attended the "Bricks and Bytes" National Conference of the American Bar Association - Section on Legal Education, St. Louis, MO (March 1997)

Patrick Petit

Attended the American Association of Law Libraries Annual Meeting in Cincinnati (1996)

Attended the American Association of Law Libraries Annual Meeting in Baltimore (July 1997)

Christine Korytnyk Dulaney

Attended the OCLC Users Meeting in Silver Spring, MD (June 20, 1996)

Attended the Organization of Computer Services in Law Libraries Meeting at William and Mary Law School in Williamsburg, VA (October 14, 1996)

Attended the Innovative Users Group Meeting in Oakland, CA (March 16-18, 1997)

Attended the OCLC Users Meeting in Silver Spring, MD (April 29, 1997)

Attended the AALL Annual Meeting in Baltimore, MD (July 20-23, 1997)

Attended the OCLC Users Meeting in Washington, D.C. (February 27, 1998)

Attended the Innovative Users Group Meeting in Nashville, TN (May 3-5, 1998)

Diana Botluk

Attended the AALL Conferences in Pittsburgh (1995), Indianapolis (1996), Baltimore (1997) and Anaheim (1998).

Guest Speaker, How Professional Librarians use the Internet at Work, INEX '95, Law Librarians Society of D.C., D.C. Convention Center (September 1995)

Guest Speaker, Internet in a Day, Northeast Regional Law Librarians Conference, Toronto, Canada (October 1996)

Guest Speaker, Law Resources on the Internet, National Conference of Law Reviews, Washington, D.C. (March 1997)

Guest Speaker, Finding the Needle in the Haystack: Search Engines, American Bar Association TECHSHOW 97, Chicago, IL (April 1997)

Guest Speaker, Caught in the Web, D.C. Library Association, Washington, D.C. (April 1997)

Guest Speaker, ILLSIS, LLSDC, Law Resources on the Web (October 1997)

Guest Speaker, VA Library Association, Government Resources on the Web (October 1997)

Guest Speaker, Association for Image & Information Management, Basic Internet & Intranet (April 1998)

Co-Chair, INEX '98, Law Librarians' Society of Washington, D.C. (April 1998)

Yvette Brown

Attended the American Association of Law Libraries Annual Meeting (1996)

Attended the American Association of Law Libraries Annual Meeting (1997)

Attended the Law Librarians' Society of Washington, D.C. 1997-1998 Management Institute

Frances Brillantine

Attended the INEX Meeting in Washington, D.C. (September, 1995)

Attended the CAPCON Annual Meeting in Washington, D.C. (May, 1996)

Attended the Training, Passport for Windows, CAPCON Meeting in Washington, D.C. (July 1996)

Attended the CAPCON Document Delivery Showcase Meeting in Washington, D.C. (December 1996)

Attended the American Association of Law Libraries Annual Conference in Baltimore, MD (July, 1997)

Attended the Law Librarians' Society of Washington, D.C. Management Institute in Washington, D.C. (September 1997)

Attended the Law Librarians' Society of Washington, D.C.

Management Institute in Washington, D.C. (May 1998)

Attended the Innovative Users' Group Annual Conference in Nashville, TN (May 1998)

Penny Zhao

Attended LLSDC Management Institute (11/97)

Moderated the program: "Asian Americans Facing Discrimination" at AALL Annual Conference, Baltimore, MD (7/97)

Attended CAPCON workshop: "LC Subject Headings" at the Library of Congress (12/96)

Attended CAPCON 1996 Annual Conference in Silver Spring, MD (5/96)

Attended CAPCON workshop: "Rethinking Cataloging Workflow" (4/96)

Attended CAPCON workshop: "Format Integration, Final Phase" (3/96)

Lynn Monkres

Attended the Computers in Libraries Meeting in Washington, D.C. (February, 1996)

Attended the Federal Depository Library Conference, Arlington, VA (April, 1996)

Attended the AALL Annual Conference in Indianapolis, IN (July, 1996)

Attended the Federal Depository Library Conference in Arlington, VA (April, 1997)

Attended the Americans Computing Electronically (ACE) Meeting in Washington, D.C. (June, 1997)

Attended the AALL Annual Conference in Baltimore, MD (July, 1997)

Attended the District of Columbia Librarians Association Government Documents Interest Group Planning Meeting at George Washington University in Washington, D.C. (February, 1998)

Attended the District of Columbia Librarians Association Workshop "STAT-USA" at George Washington University in Washington, D.C. (March, 1998)

Attended the Federal Depository Library Conference in Arlington, VA (April, 1998)

Penny Zhao

Greg Stack

Attended the CALI Conference for Law School Computing at Chicago-Kent College of Law, Illinois Institute of Technology, Chicago, IL (June 26-29, 1997)

3. Publishing

Stephen Margeton

Manuscript on academic law library design and construction

"Law, Legislative History, and the Librarian," Encyclopedia of Library and Information Science, volume 60, edited by Allen Kent (1997)

Patrick Petit

Book Reviews -

"Review of *A Book of Legal Lists* by Bernard Schwartz and *The Legal 100* by Darien McWhirter." *Library Journal*, no. 14 (September 1, 1997): 174-75

"Review of *Lawyerland: An Unguarded, Street-Level Look at Law and Lawyers Today* by Lawrence Joseph." *Library Journal* 122, no. 6 (April 1, 1997): 109

"Review of *Creating the National Pastime* by G. Edward White." *Law Practice Management* 23, no. 3 (April 1997): 59

"Review of *Jekyll on Trial* by Elyn R. Saks." *Library Journal* 122, no. 4 (March 1, 1997): 88

"Review of *Baseball and the American Legal Mind* edited by Spencer W. Waller, Neil B. Cohen and Paul Finkelman and *Sports and the Law: Major Legal Cases* edited by Charles E. Quirk." *Law Practice Management* 23, no. 1 (January, 1997): 55

"Review of *No Contest: How the Power Lawyers are Perverting Justice in America* by Ralph Nader and Wesley J. Smith." *Library Journal* 121, no. 16 (1996): 104

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IX. GOALS FOR 1998/1999

The goals for 1998/1999 are:

The goals for 1998/1999 include continuing to focus on upgrading the collection, replacing the library's INNOPAC file server and introducing a new web version of the library's card catalog. Another goal will be to have an annual report instead of a tri-annual report.