



Research Guide to CCH Internet Research Network™

WHAT IS IT?

CCH Internet Research Network, a product of Commerce Clearing House Inc., provides comprehensive, full-text access to business and finance information (cases, regulations, statutes, hearings, orders, news, *etc.*). Updated daily, the *Internet Research Network's* coverage includes many of the most heavily used publications in the world of business and finance research. The publications can be accessed either individually or in customized groups for ease of searching. The *CCH Internet Research Network* provides access to the following areas of research:

- Securities
- Global Securities
- Banking
- Mergers and Acquisitions
- Antitrust and Trade Regulation
- Government Contracts
- Telecom
- Information Technology
- Intellectual Property
- Federal Energy Guidelines
- Transportation Law
- Products Safety and Liability

Researchers looking for current and historical information in any of the above topics should consider adding the *CCH Internet Research Network* to their list of research tools. Much of the information included in the database was previously only available in multi-volume loose leaf sets.



WHAT SHOULD I KNOW ABOUT IT?

CCH Internet Research Network can be accessed from the DuFour Law Library website (<http://lib.law.cua.edu/home/pages/online.htm>). *CCH Internet Research Network* **DOES NOT** provide access to the popular tax, health law or medical publications prepared by CCH. Many of these materials can be located by using other resources available in the Law Library. If you are unsure where to look for a particular document or how to research a topic in the *CCH Internet Research Network* it can be useful to look at the *Help* section. This provides an outline of how materials in the database are organized and how to perform searches. The *Help* section can be accessed either through a table of contents format or a keyword searchable index.

HOW DO I?

1. Begin Researching a Specific Topic?

First determine which databases in the Network are likely to be most relevant to your issue. For instance, if you are researching issues concerning “the Lanham Act” you may wish to begin by clicking on the tab for



Kathryn J. DuFour Law Library, The Catholic University of America, Washington, D.C.

the “Intellectual Property, Computer & Internet Law” database. Within each database is a list of the publications for that particular area of research. Simply click on the box for the relevant publications and enter the search terms at the top of the screen.

2. Search Publications in More than One Database?

Many times your research will require that you search publications that are listed in different databases. For instance, issues such as airline deregulation may be addressed by publications listed under “Transportation Law,” “Trade Regulation,” or possibly even a third database. To employ a search that spans multiple databases rather than searching each publication separately simply click on the box adjacent to each relevant publication before entering the search terms. Click “clear selections” at the top of the screen to remove database selections.

3. Create a List of Favorites?

Another effective way to research an issue that appears in multiple databases is to create a list of “Favorite” publications. Adjacent to the name of each publication is a small CCH icon (). Simply click on this icon and the publication will be added to your list. Favorites can be added or deleted at any time. In addition to favorite publications, it is also possible to add favorite searches. After entering a search expression an “Add to Favorite Search” icon appears at the top of the results page. Click on this icon and the search query is stored for later use. Favorite searches can be added or deleted at any time. You can save documents to your browsers’ favorites list by clicking the  Favorite icon under “Save Link”. Please note that on public terminals other users may have added or deleted publications and/or searches to the list of favorites.

4. Refine My Search?



There are a number of ways to refine your search in the *CCH Internet Research Network*:

- (a) The most effective way to refine your search is by clicking on the “Search Tool” button in the top right-hand corner of the main screen. This will allow you to determine the search method, (e.g., search for all the terms, any of the terms, use proximity searching, or employ Boolean searching), the date range to be searched, and also the types of documents to be searched (e.g., statutes, regulations, opinions, etc).
- (b) If you know the citation of the document, simply click on the “Citation Search” button located at the very top of the main search screen. A template is provided for most of the CCH publications in order to assist you with constructing a citation search.

5. View and Interpret My Results?

In setting the search options (see above) you can also determine how the results are displayed. Options include displaying the most relevant records first or displaying by publication title. Cite lists include the name of each case or regulation, the title and cite of the publication, and, if possible, the key word in context. The menu bar at the top of the page aids navigation between and within documents.

6. Create Research Folders?

After performing a search you can save the search results and specific documents in personalized folders. You can create a folder of search results, click “Add to Research Folders” at the above the results list. You can name your folder by selecting “Create a New Folder.” To add a specific document, first click on the link to view the publication. Second, click the  icon under “Research Folder” to add to a personalized research folder. You may alternatively save documents to your browsers favorites list by clicking the  Favorite icon under “Save Link”.

7. Sign up for E-mail Alerts?

You can receive the CCH Business News Update by subscribing under “Today’s Tracker News.” This feature allows you to receive updates related to regulations, market news, press releases, and speeches. You can unsubscribe or modify your preferences at any time.

If you encounter any difficulties using the *CCH Internet Research Network* or have any questions related to this resource please contact a reference librarian in the 2nd floor Reference Room.

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